Christendom College offers shuttle service to and from Dulles Airport (IAD) at the beginning and end of every summer session according to the dates and times listed below. The college does not provide shuttle service outside of these scheduled times, nor to other airports. Please schedule your flights, both arrivals and departures, to correspond with the pick-up and drop-off times below. Taxis to campus are very expensive!

**Arrival pick-up times at Dulles:** Saturdays 2 – 9 pm, and Sundays 10 am – 5 pm.

**Departure drop-off times at Dulles:** Fridays: one drop-off for flights leaving after 7 pm, and Saturdays 6:30 am – 2 pm. Do not schedule your Saturday departure before 8 am!

**TO REGISTER** for a pick-up or drop-off at Dulles, please fill in the information below and send it to Christendom Graduate School, 4407 Sano Street, Alexandria, VA 22312, at least three weeks before your arrival. You may also scan the form and email it to ndgs@christendom.edu (please put “Dulles pick-up” in the subject line.) Be sure to include your email address(es) and phone numbers (cell numbers are helpful) so that we can reach you. Please include $20 per student for each trip to or from the airport. You should receive confirmation of your pick-up by email approximately 5 days before your travel date; if not, please call the Christendom Transportation Department at 800-877-5456, ext. 1307, and/or the graduate school at 703-658-4304. Please wait for the Christendom van driver at Baggage Claim #6 at Dulles.

**FLIGHT CHANGES OR DELAYS:** If there are any changes to the information that you send us (flight change or delay) be sure to call the Christendom Transportation Department at 800-877-5456, ext. 1307 as soon as possible and leave a message letting us know of the changes. We suggest you also email the changed information to us at transportation@christendom.edu and at ndgs@christendom.edu.

**IN CASE OF EMERGENCY** – if you are delayed on the day of travel – or if you are stuck at the airport - please call 540-660-2387.

**PLEASE COPY & SAVE THE ABOVE INFORMATION AND BRING IT WITH YOU WHEN YOU TRAVEL TO VIRGINIA.**

**CONNECTIONS WITH OTHER AREAS AIRPORTS:** Although we do not provide transportation to or from other area airports, it is possible to take a shuttle from either Reagan National Airport (DCA) or Baltimore/Washington Thurgood Marshall International Airport (BWI) to Dulles Airport to meet the Christendom van there for transportation to Christendom. To find our more information, and to schedule this shuttle transportation, please visit http://www.theairportshuttle.com/airport_to_airport. Be sure to schedule your arrival flight early enough so that you have enough travel time for the shuttle to get you to Dulles in time to meet the Christendom van during the times mentioned above; likewise be sure to schedule your departure flight late enough so that you have plenty of time, after the Dulles drop-off, for the shuttle to get you from Dulles to your departing airport. If you will be arriving at Dulles via this shuttle service, please list your approximate arrival time at Dulles on the form.
DULLES AIRPORT TRANSPORTATION SERVICE REQUEST

Name______________________________________________________________

Home phone: _________________________________

Cell phone: _________________________________

Emails: ____________________________________________

DULLES ARRIVAL PICK-UP REQUEST

Please check the day you would like to get picked up at Dulles Airport and list your flight info: (Saturdays 2 – 9 pm, and Sundays 10 am – 5 pm ONLY, PLEASE!)

Six-week students: ___Sat 6/21 ___Sun 6/22
VCI Session 1: ___Sat 6/28 ___Sun 6/29
VCI Session 2: ___Sat 7/12 ___Sun 7/13

Airline and flight #:__________________________________________________________

Flight arrival time:________________________________________________________________

Flying from: ___________________________________________________________________

Connecting flight information: ______________________________________________________

If taking the BWI/DCA shuttle, arrival time at Dulles: __________________________________

DULLES DEPARTURE DROP-OFF REQUEST

Please check the day you would like to get dropped off at Dulles and give your departure info: (Friday flights leaving after 7 pm, and Saturday flights leaving after 8 am ONLY, PLEASE!)

End of VCI Session 1: ___Fri 7/11 ___Sat 7/12
End of VCI Session 2: ___Fri 7/25 ___Sat 7/26
End of 6-week session: ___Fri 8/1 ___Sat 8/2

Airline and flight #:___________________________________________________________

Flight departure time: ____________________________________________________________________________

If taking the BWI/DCA shuttle, time you will meet it at Dulles: _________________________________

PAYMENT INFORMATION ($20 per trip): ____ Check enclosed ______ Bill my credit card:

Credit card # __________________________ Exp. Date ______ Code______ Signature____________________________

Please email this form to ndgs@christendom.edu or mail to Christendom Graduate School, 4407 Sano Street, Alexandria, VA 22312 at least three weeks before your travel date.